**Valley Ridge Academy School Advisory Council**

**Meeting Minutes**

**Tuesday, September 11, 2018**

Recorded by: Johanna Santinho

Quorum Status: MET

Start Time: 3:32 pm End Time: 4:00pm

1. Call to Order: Holly Nover
2. Welcome & SAC Overview
   1. Introductions
   2. Follow Florida Sunshine Law
   3. School improvement Plan (SIP)
   4. SAC Funding used for supporting SIP
      1. Teachers can submit a request form, and present to SAC for approval
   5. SAC meetings are public, meetings are posted with 7 days notice, and recording minutes of what is approved
   6. Clear explanation of SAC Membership Composition
   7. Voting members to establish quorum are parents (5), Principals (1), Chairperson, Secretary (1), Parents and Other Communities Representatives
      1. Roles were discussed in detail
3. Voting Member Proposal
4. Review of By-Laws
   1. Vote to approve By-Laws
      1. Holly Points out missing two meeting will be considered a resignation
      2. Clarification of each
      3. Motion to approve- Holly
         1. First – Megan Terry
         2. Second by Sandra McMandon
      4. By-Laws approved
5. Review of Meeting Dates
   1. Will occur the second Tuesday of the month
      1. Motion to approve dates:
         1. Ashley Schafer- first
         2. Megan Terry -second
   2. The agenda and meeting dates were approved
6. Grade Level Spotlight Overview

Spotlight per grade level:

October: Middle School

Spotlight should be 5 to- 10 minutes

1. School Board Update: Kelly Barrera

* Congratulations for being recognized as 5-Star award and the golden level
* Coming up 9/20 & 9/27 two town hall meetings will be held to support parenting
* Opportunity for the community to come out and gain information on mental health, and resources available in the community
* Hurricane impact
* Music therapy program sponsored by the Ponte Vedra Concert Hall will be The Sound of Music- outside funding
* School improvement presentations are derived from SAC surveys and previous presentations

1. Principal Update: Sandra McMandon

* Enrollment 1,412 & still coming in
* Fully staffed
* Intake conferences were held / elementary
* Curriculum nights were held/ middle school
* Golden school 5-Star award, it was Ms. McMandon’ s honor to be present and receive the award on behalf of the volunteers and this school
* Ms. Schaffer has been doing a great job in scheduling the volunteers
* Part of the 5-star awards requirements is the 80% attendance of SAC voting members
* Flyers on the mental health awareness for parents and the community are available in the front office
* Ms. McMandon will present the school improvement plan with the school board and SAC

1. Old Business - None
2. New Business - None
3. Adjournment

* Meeting adjourned at 4:00pm

1. Next Meeting Date:

* October 9th