

Valley Ridge Academy

SAC Meeting

9/13/16

SAC Chair: Marcus Sowcik

Acting Secretary / Scribe: James Lee

Meeting called to order at 3:34 pm

1) Introductions:

- i) Mr. Sowcik led the group through general introductions of the faculty and staff in attendance and on the SAC team.
- ii) The members and participants in attendance stood and provided a brief introduction and completed the member sign-up or the meeting participation sign-up sheet. This included new members, prior members and local business owners.

2) Election of Members

- a) The nomination process was explained and it was stated that elections would take place at the next meeting in October
- b) The responsibilities of each role was explained
- c) The names of the members who signed up were read out loud and voted upon
 - i) Motion to approve: Mr. Rominello
 - ii) Second the motion: Ms. Manchester

3) Bi-Laws

- a) Five minutes were provided for the review of the bi-laws
- b) Time for discussion was provided
- c) A vote for approval of the bi-laws was held
 - i) Motion to approve: Ms. Davis-Baer
 - ii) Second the motion: Ms. Solomon
- d) Bi-laws were approved

4) Meeting Dates

- a) Review of the upcoming meeting dates:
 - i) Second Tuesday of each month at 3:30
 - ii) Eight meetings
 - iii) Must have quorum
- b) A vote for approval of future meeting dates was held
 - i) Motion to approve: Mr. Cotto
 - ii) Second the motion: Ms. Tiedeberg

5) Principal update

- a) Ms. Sandra McMandon provided an update on the following topics
 - i) Introduction and background
 - ii) Enrollment
 - (1) Currently 1584

- (2) Still enrolling students on a weekly basis
 - (3) Student to Student program was highlighted
 - iii) Hiring and Staffing
 - (1) Still hiring for a few positions as enrollment increases
 - (2) Working with HR to get best candidates
 - iv) Discovery Education Progress Monitoring
 - (1) Ongoing
 - (2) Teacher Evaluation in grades K-3
 - (a) Planning and accountability use DE to gauge Student Growth
 - (3) Primarily used to inform instruction
 - v) Curriculum Chats
 - (1) 2 have occurred to this point
 - (2) Final 2 will wrap up this week
 - (3) Encouraged to reach out to teachers to develop a plan for each child
 - vi) Ms. Barrera was unable to attend due to School Board meeting today
 - vii) VRA is being recognized for 5 Star at the meeting today and Ms. Allred is there representing the school
- 6) General Orders, Questions, Comments
- a) The SAC Committee is encouraged to be the “eyes and ears” of VRA in the community
 - b) “What is the budget?”
 - i) Still being determined. The treasurer, once elected, will take command of the budget and the SAC will vote on requests going forward.
 - c) “What are the typical kinds of issues that come up and are discussed?”
 - i) Wide range of issues. Anything from curriculum to how SAC funds are spent. Usually a large scope, school wide focus.
 - ii) A comment was made to revisit and share the SAC Mission Statement going forward with the new members of the SAC.
 - (1) The SAC Mission statement will be added to the SAC website and will be reviewed going forward.
 - iii) “Can new parents still join?”
 - (1) There were a couple parents who emailed that they would like to join but could not make it to todays meeting.
 - (2) They would need to be voted in.
 - (3) All are welcome to attend, though they may not be voting members necessarily.
 - iv) “How can agenda items be added?”
 - (1) Agenda items can be emailed directly to the SAC Chair.
 - (2) The Agenda will be sent out at least 3 days prior with the goal of being sent out a week prior.
 - v) “As a member, will I be privy to minutes of the meeting?”
 - (1) All minutes will be reviewed and voted upon at the subsequent meeting.
 - vi) “Will meetings be posted online?”
 - (1) Yes. Moving forward all minutes will be posted on the SAC website.
- 7) Motion to adjourn: Ms. Davis-Baer
- a) Second the motion: Ms. McLaughlin