

Guidance Counselor Presentation from the Office of Career & Technical Education

December 7, 2016

St. Johns River State College

- Greetings from the staff in the Office of Career & Technical Education
 Chris Force, Director X. 14871
 Kathy Mignerey, District Career Specialist X. 14872
 Theresa Dodd, Executive Secretary X. 14870

- **8th & 9th Grade Programs of Choice First Time Application for the 2017-18 school year**
 - A. Includes Career Academies, St. Johns County Center for the Arts, JROTC, IB and AICE.
 - B. Step One - Middle School Blitz programs for all 8th graders to market all Programs of Choice for high school

Dec. 2/5	SPMS	Michelle Kisch	BTHS		
Dec. 12	POA	Angie Hensley	CHS		
Dec. 14	LPA	Michelle Kisch	BTHS		
Jan. 6	PBMS	Jaime Combs	NHS		
Jan. 9/10	FCMS	Angie Hensley	CHS		
Jan. 9	LMS	Mari Ellen Asplen	PVHS		
Jan. 10	SJTMS	Linda Krepp	SJTHS		
Jan. 11	VRA	Jaime Combs	NHS		
Jan. 11	MMS	Katie Maltby	SAHS	Christine Danner	PMHS
Jan. 12	GRMS	Katie Maltby	SAHS	Christine Danner	PMHS
Jan. 12	POA	Angie Hensley	CHS		
Jan. 13	SMS	Katie Maltby	SAHS	Christine Danner	PMHS

- C. Step Two – Review Middle School Blitz handout
 1. View videos of offerings at each high school at academies.stjohns.k12.fl.us/videos
 2. **High School Showcase** – Thursday, Jan. 19 from 3:30 – 7 pm for students/parents
 3. **Academy Nights** – see Middle School Blitz handout
 4. On-line applications will be done though HAC. The student must log-in using their Active Directory Account, which is the same account they use to log into the district network. (s + student ID)
 5. If students do not recall their Active Directory credentials, they should ask their teacher. Schools should not mass print and distribute student account information as it might get into the wrong hands. Student Active Directory information cannot be given to parents over the phone or by email. It can be given to them if they come to the school and show proof of guardianship.
 6. Applications can be submitted between Jan. 19 - Feb. 10 at 11:59 pm.
 7. Directions to apply can be found at academies.stjohns.k12.fl.us/registration.
 8. Students may apply for up to three Programs of Choice at multiple schools. Students may be accepted into **one or more** programs at one school only. During class registration for next year, the student can inquire whether there is additional room in any other Programs of Choice for which they are interested. At that point after Feb. 10, the Career Specialist must approve any additional students being added to any Program

of Choice. The Career Specialist will then inform Theresa Dodd of any students to add to the Programs of Choice and she will update the master list.

9. Auditions for St. Johns County Center for the Arts are on Friday., Feb. 17. Check details at <http://www.sjcca.org>. (Must apply by Feb. 10 and must audition on Feb. 17 to be considered. SJCCA will make other plans for Landrum students who wish to apply as they will be on 8th grade trip on Feb. 17.)
 10. Notifications of acceptances and denials will be emailed to students and parents by Thursday, Feb. 23 at 11:59 pm.
 11. Note all programs are listed on the back of the Middle School Blitz handout. One new program started in 2016-17 is the **Academy of Law and Homeland Security** at SAHS.
- D. Information for 5th graders wanting to apply to the Murray Center for the Arts - They follow the same process as those applying to SJCCA. The website to get details on their auditions can be found at academies.stjohns.k12.fl.us/join. Then scroll down and click on **Murray Center for the Arts**. Students not zoned for Murray must make arrangements for their own transportation to and from school.

SJCSD residents who attend St. Johns Virtual School have a Student Active Directory account number. SJVS students follow the same procedures to apply for Programs of Choice as other students. Student Active Directory number, information can be obtained from Kathy.Jones@stjohns.k12.fl.us, 904-547-8087 or Jo.Linskey@stjohns.k12.fl.us, 904-547-8090. This has to be done by the student or parent/legal guardian **in person** at the SJVS office located in Building 1 at First Coast Technical College, 2890 Collins Ave., St. Augustine, FL, 32084. Please call to arrange an appointment beforehand. If the student accepts a Program of Choice offer made to them, additional registration information will be necessary to fully register as a high school student. Visit this website for more information <http://www.stjohns.k12.fl.us/student/enrollment/> and schedule an enrollment appointment at the high school the student will be attending next year.

- E. Any St. Johns county residents attending private or charter schools or who are home-schooled and not taking any St. Johns Virtual School classes need to pre-enroll at their **current zoned school** and obtain a Student Active Directory account number. See the school district website for a list of required enrollment documents. Parents may complete a paper version of the Program of Choice application after completing the enrollment process. School staff will hold it until they can add the Student Active Directory Account information and then fax it to Theresa Dodd at 904-547-4865. (This information cannot be emailed.) Theresa will enter it into the online system and notify the parent of completion. The due date for the application to be entered online into HAC is Feb. 10 at 11:59 pm. For students who accept a Program of Choice invitation, completion of the registration process is required BEFORE the first day of school. <http://www.stjohns.k12.fl.us/student/enrollment/>.
- F. Legal Guardians/parents who have **active military status** *MUST* show their military cards to the Computer Operators. They will then update the date they view the cards in eSchoolPlus. This needs to be done annually and then FL law allows these students to apply to any program at any school.

- G. Reminder of some of the other rules for those applying to Programs of Choice –
1. **Class registration SHOULD NOT be scheduled before Feb. 28 as the Program of Choice acceptances will not be updated in HAC until that date. Exception is SPMS and LMS and they know they will have an extra step to implement after the placements are finalized.**
 2. If IB or AICE is available to a student at their zoned high school, the student cannot apply for an advanced academic program at another school.
 3. Students who have JROTC at their zoned high schools cannot apply for those programs at other schools unless their parents have active military cards.
 4. Home-schooled or St. Johns Virtual School students participating in a Career Academy must participate in the cohorted core courses for the program as the schedule allows.
 5. Students must audition on Feb. 17 to be considered for the St. Johns County Center for the Arts or the Murray Center for the Arts.
 6. Students cannot attend some classes at one high school and the rest of their classes at another high school.
 7. Students are expected to remain in a Program of Choice at a high school for the entire school year.
 8. A student may be removed from a Program of Choice due to inappropriate behavior, excessive absences or tardiness, poor grades, etc. In this situation, if the student is not zoned for that school, they will be returned to their zoned school at the semester break.
 9. Current 8th and 9th grade students may apply for a program of choice during the annual application period. Students cannot apply to new Programs of Choice after their freshman year.
 10. An Out-of-Zone Waiver is not necessary for students applying to Programs of Choice Acceptance into the program acts as their Out-of-Zone waiver.
 11. For students who take any three computer education classes in middle school or who complete Digital Information Technology (high school credit) in middle school, they are exempt from having to take Digital Information Technology in high school in the career academy program to which they are accepted that has that course as the first year course. Students meeting this criteria will be placed into the second year course in the career academy program to which they have been accepted.
2017-18 programs included in this situation are:
BTHS VyStar Academy of Business and Finance
PMHS VyStar Academy of Business and Finance
NHS Communications Academy – Digital Design strand
NHS Academy of Hospitality and Tourism
PVHS Academy of International Business and Marketing
- H. What do students **currently** in Programs of Choice need to do to continue to be in the same programs next year? Nothing, it is assumed they wish to continue.
- I. What do students currently in Programs of Choice need to do if they **DO NOT** wish to continue in a Program of Choice for next year? Get a **PROGRAM OF CHOICE DROP/CHANGE FORM** from the School Career Specialist. It must be completed and signed by the student and parent/legal guardian and be returned to the Career Specialist by Feb. 1, 2017.